

General Information

- Grant Application: https://energysmartcolorado.formstack.com/forms/core_grant
- Grants will be awarded quarterly.
 - **Quarter 1 applications are due at 6:00 AM Mountain Time on Monday, April 17th.** Applications will not be accepted after that time.
- Project types may include the same types of projects CORE provides [rebates](#) for (for larger, longer, or more impactful projects where rebates are not enough and grants are a difference maker) or other project types such as engineering design assistance, and new construction that exceeds code requirements.
- Grants will be awarded on a competitive basis.
- There is no minimum for the total funding awarded to grants in any given quarter.
- **Grants cannot be awarded to projects already completed.**
- **CORE staff are available to guide applicants through the application process. Your feedback on the application process and CORE's guidance is appreciated.**
- **Applications should be for potential projects that have been thoroughly scoped by the applicant.** Applications should not be submitted for potential projects that are in the idea phase. Applications should not be submitted for potential projects that have not received quotes for a scope of work. CORE staff are available to guide would-be applicants past the idea stage in order to apply for a grant in the future.
- While it is in the best interest of an applicant to submit an application that is as thorough as possible, the application process is intended to not be a significant time or financial commitment to complete as long as the applicant's project planning is far along enough to answer the questions in the application. The application is designed to capture essential information for CORE staff to use to score an application. For example, an applicant is not expected to have modeling showing the expected greenhouse gas emissions impact at the time of the application; rather, CORE staff could apply their expertise to evaluate emissions impact qualitatively in order to score the application, and if a grant is awarded, CORE may include a requirement that a reasonable amount of the grant funds be used to model the greenhouse gas emissions impact.

Pitkin County

- A single grant program is available to individual residents, to multifamily residents, and to commercial building owners and operators.
- Quarter 1 applicants will be notified if their application has been awarded a grant, and the grant amount, by 5:00 PM Mountain Time on Friday, April 21st.
- Applicants may apply for a grant up to \$50,000 or larger. Competition is extremely high for grants over \$50,000.
- **Applications will be evaluated based on the following criteria and scoring.** The higher an application's score, the more likely a grant will be awarded and the more likely it will be awarded at the amount requested. Applications with a score of 6 or below will automatically not be awarded a grant.
 - Commitment and ability for the applicant to ultimately complete the project, on the timeline established.

- Scoring: 0, 1, 3 or 5
- Greenhouse gas emissions reduction or prevention
 - Scoring: 0, 1, 3 or 5
- Potential for replication (for CORE to learn from it to guide other participants to do similar projects; potential for a case study)
 - Scoring: 0, 1 or 2
- Community and social benefits, with a score of 2 for applicants that are Community Priority Participants, defined further below in this document
 - Scoring: 0 or 2
- Influence a CORE grant would have on the project moving forward or not
 - Scoring: 0, 1 or 2

Eagle County

- A grant program is available to workforce housing and income qualified multifamily properties in the Eagle County portion of the Roaring Fork Valley.
 - Quarter 1 applicants will be notified if their application has been awarded a grant, and the grant amount, by 5:00 PM Mountain Time on Friday, April 21st.
- A grant program is available to individual residents, to multifamily residents, and to commercial building owners and operators in the Eagle County portion of the Town of Basalt.
 - Quarter 1 applicants will be notified if their application has been awarded a grant, and the grant amount, by 5:00 PM Mountain Time on Friday, May 12th.
- Applicants may apply for a grant up \$20,000 or larger. Competition is extremely high for grants over \$20,000.
- **Applications will be evaluated based on the following criteria and scoring.** The higher an application's score, the more likely a grant will be awarded and the more likely it will be awarded at the amount requested. Applications with a score of 6 or below will automatically not be awarded a grant.
 - Commitment and ability for the applicant to ultimately complete the project
 - Scoring: 0, 1, 3, or 5
 - Greenhouse gas emissions reduction or prevention
 - Scoring: 0, 1, 3 or 5
 - Potential for replication (for CORE to learn from it to guide other participants to do similar projects; potential for a case study)
 - Scoring: 0, 1 or 2
 - Community and social benefits, with a score of 2 for applicants that are Community Priority Participants, defined further below in this document
 - Scoring: 0 or 2
 - Influence a CORE grant would have on the project moving forward or not
 - Scoring: 0, 1 or 2

Community Priority Participants 2023

- Childcare facility or Childcare facility staff
 - Qualification

- Facilities: case by case basis
 - Staff: a recent pay stub
- School facility or School staff
 - Qualification
 - Facilities: case by case basis
 - Staff: a recent pay stub
- Nonprofit facility of Nonprofit staff
 - Qualification
 - Facilities: case by case basis
 - Staff: a recent pay stub
- Local government facility or Local government staff
 - Qualification
 - Facilities: case by case basis
 - Staff: a recent pay stub
- Veteran or Active Military
 - Qualification: Drivers license or Military ID
- First responder facility of First responder staff
 - Qualification
 - Facilities: case by case basis
 - Staff: a recent pay stub
- All APCHA and TOSV Housing households and multifamily buildings.
 - Exception: APCHA Resident Owned (RO) category households must demonstrate an income of 150% of county AMI or lower.*
 - APCHA Qualification: A screenshot of the “Unit Information” page on Home Trek, and a piece of mail addressed to the same address and the applicant’s name.
 - TOSV Qualification: Verification of name and address with TOSV staff.
- Other workforce housing residents and multifamily buildings
 - An individual home/condo with an enforceable commitment to house workforce for employers within the county.
 - A multifamily building with an enforceable commitment for 50% or more of units to house workforce for employers within the county.
 - Qualification on a case by case basis
- Other income qualified residents and multifamily buildings
 - An individual home/condo occupied by residents with an income of 150% of county AMI or lower.*
 - A multifamily building with 50% or more of units occupied by residents with an income of 150% of county AMI or lower.*
 - Qualification on a case by case basis
- *Income reported to CORE in a signed statement from the residents’ employer(s), or through the most recent year tax return for self-employed individuals.

Rules and Requirements

- Any aspect of CORE’s grant program may be changed at any time.
- CORE staff and board have full discretion of funding decisions.
- Applicants that are not awarded a grant based on their criteria score are allowed to apply in future quarters and years for the same project.

- Applicants that are not awarded a grant based on the limited grant funding may be encouraged to apply in future quarters for the same project.
- Applicants that are not awarded a grant may be encouraged to apply for CORE rebates for eligible projects.
- CORE staff will assist participants to identify utility, federal, or state tax credits, rebates and grants the participant may choose to also pursue. Those outside incentives will be factored into CORE's decisions on the amount of funding to award an applicant.
- Final approval of awarded grants is contingent upon execution and submittal of a Grantee Agreement, with the following components.
 - Additional CORE incentives cannot be combined with CORE grants for the same scope of work.
 - This grant can be combined with non-CORE tax credits, rebates and grants so long as the total combined tax credits, rebates and grants do not exceed 100% of the cost for the scope of work.
 - Awardees will be required to submit the following documents
 - Budget – Grantee shall submit a detailed project budget to describe how Grant funds provided under this Agreement are to be used, including expenditures for labor, materials and other project costs.
 - Work Plan – Grantee shall provide a detailed project work plan and timeline for completion, including project start and end dates.
 - Utility Data Release Form – Grantee shall submit a completed and signed Utility Data Release Form allowing Grantor access to Grantee's utility bills for the facility benefited by this Grant award for one year prior and one year post the completion of the project contemplated under this Agreement. Data access will allow the Grantor to track energy performance/savings associated with the Grant funded project.
 - Work Completion Report - Prior to receiving final disbursement of funds awarded under this Agreement, the Grantee shall submit a Work Completion Report. The report shall describe the work completed and total expenditures associated with the project. The report shall identify any 'lessons learned' and/or any ancillary benefits or complications associated with the project. This report shall also serve as notice to Grantor that the completed work is available for Grantor's inspection and verification.
 - In order to receive payment, the Grantee shall be required to submit all required documentation and copies of paid invoices to Grantor. In the absence of such documentation, the Grantor reserves the right to withhold payment until these conditions are satisfied. Grant funds may only be paid to the Grantee, unless specific arrangements have been made in advance with Grantor.
 - Grantor will consider requests from Grantee for interim Grant payments less than the total Grant amount for offsetting interim costs such as down payments for equipment related to the Grant scope of work; in such a case, the contractor or vendor must agree in writing to reimburse CORE for the

- down payment, minus reasonable restocking and administrative fees, if the project is canceled.
- The total disbursement of funds is subject to Grantee's receipt of updated bid pricing, or actual project expenditures, as verified by paid final invoice(s) submitted by Grantee.
 - At no time may the Grantee assign Grant funds for any other purpose or to any other party or other group without the written consent of Grantor.
 - Published and On-Site Acknowledgements – Grantee shall recognize this Grant award and CORE's support in all published materials associated with the subject project (i.e. press releases, annual reports or pamphlets). Grantee shall display an on-site acknowledgement of the improvements installed and benefited by this Grant award and CORE's support of the project.
 - Prohibition on Use of Funds for Political Purposes – Grantee is prohibited from using Grant proceeds for carrying on political propaganda and/or influencing the outcome of any specific public election or legislative action, including lobbying individual members of the CORE Board of Trustees, the City of Aspen, the Board of County Commissioners, the State of Colorado and any other governmental entity.
 - Non-Discriminatory Employment Practices -- Grantee shall ensure these practices are advertised and implemented by all staff involved in the project.
 - Indemnification – The Grantee hereby indemnifies and holds harmless the Grantor against any and all claims, demands, suits, and judgments of sums of money to any party resulting from, or by reason of any negligent act or omission, operation or work of the Grantee, his agents, servants, or employees while engaged upon or in connection with services required or performed by the Grantee hereunder.
 - The Grant awarded pursuant to this Agreement shall remain in effect for two years following the date of the agreement. If the project is not completed prior to that date, Grantor reserves the right to rescind the Grant funds awarded to Grantee.
 - If the subject project is in progress, but will not be completed until after the two-year deadline, the Grantee may submit an extension request to Grantor. Grantee is required to deliver such request to Grantor by one month prior to grant expiration date.
 - The Grantee is responsible for their own performance regarding activities associated with the use of funds awarded under this Grant Agreement. If the Grantee violates this Agreement or any legislation, regulation, statute, rule, or other legal requirement applicable to the performance of this Agreement, the Grantor may withhold any disbursement otherwise due to the Grantee for the project with respect to which the violation has occurred until the violation is cured or has otherwise come to final resolution. If the violation is not cured, Grantor may terminate the Agreement at any time, as well as further funding under the Agreement; and Grantee shall reimburse to Grantor all payments disbursed earlier to Grantee, together with any and all accrued interest.
 - Responsibility for compliance with the Agreement rests with the Grantee, and noncompliance with the Agreement shall be adequate cause for the



rescission, suspension or termination of funding under the Agreement at any time, and may affect its eligibility for funding under future Grantee Agreements.

- Grantor may modify or terminate the Grant at any time by giving fifteen (15) business days written notice to Grantee. Should the Grantor elect to terminate the Grant, such termination shall not affect the rights, interests, duties or responsibilities of either of the parties, or any allowable project expenses that have accrued to the Grantee as of the date of the notice of termination.
- Grantor may terminate the Agreement for the refusal by Grantee to allow public inspection of any records that are made or received by Grantee in connection with this Agreement. Substantial evidence of Grantee's noncompliance with these requirements shall constitute the nonperformance of a condition under the Agreement, and shall be adequate cause for termination.