



Position Title: Community Sustainability Manager
Reports to: Executive Director
Commitment: Full-time with some evenings and weekends
Office: Aspen or Carbondale, CO

Job Objective: At CORE, we help the Roaring Fork Valley save energy and cut carbon emissions so that together we can protect our climate. Our vision is a stable climate, strong economy, thriving community and engaged citizenry. The Community Sustainability Manager helps us achieve this through strategic partnerships and project management. The Manager collaborates with local governments, utility providers, and community agencies to accelerate meaningful action on climate by reducing energy-related emissions. This is a great opportunity for someone who is committed to our mission; looks at all sides of a problem and offers creative solutions; and has an ability to clearly present information. We are seeking a team member who will bring knowledge, passion, innovation, helpfulness, a practical nature and a collaborative spirit to this role.

Responsibilities: The Manager's responsibilities fall into three broad categories: strategic direction, stakeholder engagement, and relationship building and representation. The specifics are as follows:

Strategic Direction

- Provide leadership and vision to implement high-impact programs, policies, and projects, which may include driving regionally aligned building energy and green codes, expanding local renewable energy generation, or advancing net zero affordable housing projects
- Assist in developing strategies for CORE programs, which may include building electrification and deep energy retrofits
- Stay up-to-date on the latest practices in the climate action and energy field
- Prepare and administer Climate Action budget

Stakeholder Engagement

- Broaden regional climate coalition, convene community-based network of climate stakeholders, and provide capacity and technical assistance on topics that are common to the region
- Deliver reports and presentations to audiences of elected officials, government staff and community groups, which may include preparing the annual carbon impact report for CORE partners and greenhouse gas inventories to assess progress carbon pollution reduction
- Advise and support citizen environmental boards' climate action work

Relationship Building and Representation

- Develop and expand relationships with key partners and organizations in the community to improve implementation of and updates to climate action plans and stimulate an explosion of innovative local action

- Serve as CORE's representative in formal and informal climate collaboratives
- Support outreach and engagement efforts as needed, including events and educational programs

Desired Qualifications:

- Bachelor's degree and 3+ years of professional experience in sustainability and energy consulting or related field; knowledge specific to energy efficiency, renewable energy, and/or local government a plus
- Proven success in project management and involvement in collaborative, community-based projects
- Excellent interpersonal, verbal and written communication skills with ability to build strong professional relationships

Salary and Benefits: Competitive salary commensurate with experience; flexible work schedule; and opportunity for growth. Benefits include: health insurance, ski pass or health benefit, and HSA and retirement contributions.

Please submit resume and cover letter by May 22, or questions, to jobs@aspencore.org. No phone calls please.